



# SOUTH VANCOUVER NEIGHBOURHOOD HOUSE

6470 Victoria Dr., Vancouver, BC V5P 3X7 ph: 604-324-6212 fax: 604-324-6116 website: www.southvan.org

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## Youth Worker

### Internal/External Job Posting

Full-time (35 hours/week) from July to August 2023; Part-time (10 hours/week) from September 2023 onwards

South Vancouver Neighbourhood House (SVNH) is on the unceded, occupied, ancestral, traditional, and stolen homelands of the Coast Salish Nations, the xʷməθkwəyəm (Musqueam), Skwxwú 7mesh (Squamish), and Səlilwətaʔ/Selilwitulh (Tsleil-Waututh) Nations.

South Vancouver Neighbourhood House is looking for a Youth Worker for our Youth Team. **This is a full-time position (35 hours/week) from July 1 to August 31, 2023. The position will continue at part-time (10 hours/week) starting September 1, 2023.** The Youth Worker will be delivering, facilitating, and supervising preteen and youth programs for ages 6-18. The positions work closely with the Youth Team, VSB schools, and youth/preteens in South Vancouver to develop and deliver food skills, recreation, social-emotional, educational, and creative programs. Programs take place at various locations throughout South Vancouver (i.e. elementary schools, SVNH main building, Moberly Arts and Cultural Centre, Champlain Square). **Candidates must be available to work on Saturdays in July/August and September 2023 onwards. Another day of the week will be taken off in-lieu from July to August, 2023.**

### Duties and Responsibilities:

- **During July/August only:** oversee the operations of preteen (ages 6-12) and youth (ages 13-18) social-recreation programs including: setting up, shopping for supplies, preparing snacks, leading group games, helping guest speakers set up, debriefing with youth volunteers, and cleaning up
- Train and mentor youth (ages 13-18) to be volunteers at children and preteen after school programs. This includes: support with the organization and delivery of youth volunteer recruitment events and workshops, provide constructive feedback, debrief at the end of each program session, and help youth strengthen their leadership skills and confidence
- **During July/August and from September onwards:** Oversee the operations of a Mind Your Food cooking program for youth (ages 13 – 18). This includes: adhering to the Mind Your Food program curriculum, cooking with youth participants in a commercial kitchen, grocery shopping for weekly recipes, inviting relevant guest speakers, discussing how food intersects with mental health, nutrition, and culture
- Complete administrative tasks related to the role; examples include but not exclusive to: complete quarterly and annual funding reports and surveys, create promotional poster, track honorarium sign-offs, record program attendance, collect permission forms
- Collaborate and maintain strong communication with community partners, funders, and program manager for partnership of program delivery
- Outreach with community partners to host workshops and training for youth as needed. Topics include: First Aid, Food Safe, financial literacy, resume writing
- Ensure the health, safety, and wellbeing of all program participants
- Collaborate with Youth Team Members to deliver Youth Volunteer Training and other youth program-related needs

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- Attend team meetings, all-staff meetings, and any related community partner meetings
- Work collaboratively to assist with SVNH house-wide events as needed
- All team members of SVNH are expected to adhere to and demonstrate values of anti-racism, diversity and inclusion, and participate in house-wide activities

## Qualifications:

This position is funded by the Canada Summer Jobs and to be eligible, applicants must be:

- between 19 to 30 years of age at the start of the employment
- a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment\*
- have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations
- Minimum one year of work or volunteer experience with youth and/or preteens
- Minimum one year of work or volunteer experience in a kitchen space, food or community cooking program
- **Must be available on Saturdays throughout July/August and from September 2023 onwards**
- Age 19 or older
- Clear criminal record check upon hire
- Up-to-date Food Safe level-1 (or willing to obtain upon hire)
- Ability to confidently supervise up to 12 preteens:1 staff ratio and 16 youth:1 staff ratio during program
- Ability to facilitate cooking sessions for youth in a commercial kitchen
- Enthusiasm and interest in food, nutrition, mental health, and working with youth and preteens
- Strong administrative and organizational skills (report writing, administering digital surveys)
- Ability to engage and outreach to youth and preteens in the community through building trusted relationships and assessing trends, needs, and barriers
- Strong teamwork and collaboration skills
- Ability to speak a second language a strong asset
- HIGH FIVE and Emergency First Aid certifications are assets
- Understanding of the South Vancouver community's needs and trends a strong asset

## Compensation:

\$22.90/hour at 35 hours/week from July 3 to August 31, 2023; 10 hours/week from September 1, 2023 onwards

**Closing date to apply:** May 12, 2023 **Job start date:** July 3, 2023

Please send cover letter and resume by email with subject heading **Youth Worker** to:

[Michelle.Lui@southvan.org](mailto:Michelle.Lui@southvan.org) - Michelle Lui (she/her/hers), Manager of Youth and Settlement Programs

Only short-listed candidates will be contacted for an interview. No phone calls please. ANHBC is an equal opportunity employer.

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