



SOUTH VANCOUVER NEIGHBOURHOOD HOUSE

6470 Victoria Dr., Vancouver, BC V5P 3X7 ph: 604-324-6212 fax: 604-324-6116 website: www.southvan.org

Welcome Bienvenue Chào mừng Quý Vị Bienvenidos 환영합니다 ਜੀ ਆਇਆ ਠੂੰ

Employment Opportunity Childcare Coordinator

South Vancouver Neighbourhood House (SVNH) is looking for an experienced, passionate, and values-based Early Childhood Educator to join our growing team. The Childcare Coordinator will assist with the start-up of a 49- space childcare centre located at West Fraserlands which is scheduled to open in early 2025 (12 space Infant, 12 space Toddler and 25 space 3 to 5). ANHBC childcare programs are inspired by the Reggio Emilia Approach, and we apply its principles and values in concert with the values that guide our collective work. This is an exceptional opportunity to help lead the way and co-create an inspirational Early Learning Program.

Responsibilities:

Working under the general direction of the Childcare Director, the Childcare Coordinator will be responsible for assisting in the start-up and overall leadership, administration and management of the new 49 space childcare centre located at West Fraserlands, including human resources, financial management, facilitating program development and equipment/materials. We strive to be a multicultural, dynamic, and collaborative setting, which includes leading and working in partnership with other educators to plan and implement progressive, innovative social and learning opportunities inspired by the Reggio Emilia approach.

Qualifications and other responsibilities include:

- Post basic ECE required - undergraduate degree in ECE or related field is an asset
- Strong understanding of, engagement in, and commitment to the Reggio Emilia Approach
- Minimum 5 years' experience in a licensed childcare setting
- Strong planning, organizational, leadership and excellent oral and written communication skills
- Assist in overseeing start-up functions of the new centre including: setting up waitlist and registration systems, program planning and implementation, human resources, license and permits, furniture and equipment purchasing, team training & development, environment set-up
- Liaise with relevant partners, government agencies, community resources and other professionals and agencies
- Assist in Implementing high standards of care and supervision that promote the well-being of all children based on the Reggio Emilia approach and BC's Early Learning Framework

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- Leadership and mentorship in the implementation and commitment to SNH's values, and the Reggio-Inspired Learning Centre values and principles
- Commitment to continued work in Truth and Reconciliation and decolonization
- Developing and maintaining strong relationships and communication with children, families and educators – this includes a passion for and commitment to reflective work and constant learning in partnership with children, families and educators
- An eagerness and ability to work as part of a collaborative, supportive, inclusive and dynamic team in a non-profit and volunteer-based organization
- Passion and commitment for ongoing professional development and growth and exhibiting leadership in this area for other educators
- Creativity, strong initiative, flexibility, enthusiasm, and a sense of humor

Hours: Regular 35hrs per week includes direct service hours as needed to meet program ratio requirements and to support the team of educators and children. This also includes some evening and weekend work.

Competitive benefits package including Extended Health, Dental and Municipal Pension Plan, 3 weeks vacation, sick time, and exceptional professional development opportunities.

Hourly Salary: \$31.20 to \$34.00 depending on experience. This position qualifies for the additional \$6.00 Wage Enhancement.

Position Start Date: September 3, 2024

Additional Information: ANHBC is an equal opportunity employer. We place a high value on diversity and encourage qualified individuals from all backgrounds and identities to consider applying for the position. Our comprehensive compensation and benefits package reflects our commitment to our staff and their families. For more information about SVNH and ANHBC, please visit www.southvan.org and www.anhbc.org

To Apply: Please apply by email to Jeanette Wong, Childcare Director @ jeanette.wong@southvan.org by June 21, 2024.

We thank and acknowledge all applicants and will proactively contact only those selected for interviews.

ANHBC Member Neighbourhood Houses:
Alexandra NH, Cedar Cottage NH, Frog Hollow NH, Gordon NH, Kitsilano NH,

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Mount Pleasant NH, South Vancouver NH and Sasamat Outdoor Centre

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